



Guide to filling in the 'Application for first vehicle tax and registration of a new motor vehicle' (V55/4)

You should use the V55/4 to register a new vehicle (for example, imported vehicles that have never been permanently registered before, kit cars and so on).

As many types of vehicle can be registered using this form, it would be difficult to provide a guide that covers every circumstance. This guide deals with the common types of vehicle.

Imported vehicles – have you notified HM Revenue & Customs (HMRC)?

Before you can register your vehicle you are, by law, required to notify details of any vehicle that will be imported permanently into the UK, to HMRC. You must do this within 14 days of the vehicle being brought into the UK. The quickest way to notify HMRC is to use their online service but a paper form is available for anyone who cannot notify online. HMRC will calculate any VAT due and inform you of any payment that is required. Once you have successfully completed your notification process, you will receive written confirmation from HMRC (either online or by post) of your eligibility to register and tax your vehicle.

For more advice on importing a vehicle go to www.gov.uk/importing-vehicles-into-the-uk

The details you provide on the V55/4 will be put on DVLA's records, so make sure the information you give us is accurate. Please write clearly in black ink using CAPITAL LETTERS. If your form is difficult to read, it will take us longer than normal to issue the Vehicle Registration Certificate (V5C).

We will not accept applications that are not signed or filled in properly.

For M1, M1G and M1SP type approved vehicles registered on or after 1 April 2017, you must provide the vehicle list price or notional price or your application will be rejected.

For DVLA registration purposes, applications to first register a vehicle (following the UK's exit from the EU) will require type approval starting with e, p or u. The UK will move to a UK approval scheme where ultimately only e11 or u will be the first section of the type approval numbers for Certificates of Conformity (CoC). National type approval schemes will remain.

Buying a vehicle?

The tax is no longer transferable so you must tax it before you use it.

www.gov.uk/vehicletaxrules



Driver & Vehicle
Licensing
Agency

Vehicle Services

Vehicle first registration fee

Since 1 January 2004, you will need to pay a fee when you first register and tax a motor vehicle in the United Kingdom. The fee – currently £55, will cover the administrative costs associated with registering of the vehicle for its life.

The fee will apply to all vehicles except for the following:

- those first registered and taxed in the 'Disabled Exempt' tax class
- historic vehicles previously registered with the old Local Authorities (late conversions)
- imported vehicles previously registered under the Personal Export Scheme and New Means of Transport Scheme
- Visiting Forces Vehicles
- Crown Exempt Vehicles
- vehicles registered under the Direct Export Scheme
- off road vehicles.

Registering vehicles, and keeping the register up-to-date when keepers move and vehicles change hands, is an important weapon in the fight against vehicle related and other crime and benefits individuals directly. The fee ensures that more of the cost of this service is placed on those who call upon it.

You will have to pay the fee when you first register and tax a vehicle. You will also need to pay the Vehicle Excise Duty (VED) and HGV road user levy, where applicable. This will be one payment made for vehicles first registered and taxed either at the DVLA or under the Register a Vehicle (RaV) service.

N.B. HM Customs and Excise advise that the fee is outside the scope of V.A.T.

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